

Parks Committee Meeting March 31, 2009

James Rossol called a special Baileys Harbor Parks Committee meeting to order at 5:45PM in the meeting room at the Town Hall. Present were James Rossol, Jolynn Reinhardt, Kay Hanna, Patrick Keehan, Barbara Anschutz and Douglas Smith. Michael LeClair was absent.

Clerk verified posting. Motion made/second Jim/Pat to accept the agenda. Carried.

Determine date for completion of lower Anclam Park landscape design – Two of the people we've interviewed are going to be very busy right. Jim gave it some thought from two different sides. One was that our budgeting process starts in the fall so, given that we strictly adhere to the budgets that are in place we wouldn't be able to do anything until next year anyway. Another thought is that there might be some opportunity money available through the Community Association or Room Tax Money, so we could maybe at least get plans done. Another thought was that if companies are telling us up front that they're too busy, that might be some kind of indicator. Pat agrees. Jolynn didn't quite look at it that way. She looked at it as they obviously have some work lined up for this year so by doing this they wouldn't necessarily have a couple days to sit down and work on it, so they were being honest and saying they couldn't get it done in three weeks, but perhaps three months. We just want to be realistic with our timeframe. We'd basically have to have something in place by October in order to budget for it. Jim thinks it would probably be 2 or 3 meetings with whichever company we choose. Their fee proposal is due by April 9. Jim is thinking 3 months would be plenty of time. Motion made/second Kay/Pat to set a date of July 8, 2009 for finished plans. Carried.

Interview landscape architects for possible future work at Anclam Park – The following landscape architect companies were interview:

Plandesign
Schrieber-Anderson
Buettner and Associates

The discussions included what the Committee is looking for in terms of design at Anclam Park as well as the companies' qualifications. All companies must have a fee proposal turned in by April 9, 2009.

Brief review of prior interviews – Schrieber-Anderson's scope seemed a little bigger than our project. One of the issues that arose was there is a 75 foot setback in most cases, but didn't really get a clear answer as to whether they're flexible on it. We do know that the DNR is not exactly easy to work with. We basically just need to wait and see their proposals of fees for preparing plans. Once we get those back, we'll decide which company to go with and present it to the Town Board. We'll try to set up one more meeting so we can interview McKeefry & Yeoman on Thursday, April 2 at 6:00PM.

Motion made/second Jolynn/Jim to adjourn at 8:54PM. Carried.

These minutes are subject to correction at the next regular monthly Parks Committee meeting

Douglas Smith
Town Clerk