

Town Board Meeting August 9, 2010

James Parent called the regular monthly meeting of the Baileys Harbor Town Board to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Robert Schultz, Barbara Anschutz, Peter Jacobs, Roberta Thelen, Douglas Smith, Lois Pluff and 7 visitors.

Clerk verified posting. Motion made/second Peter/Bob to accept the agenda. Carried.

Accept minutes – Motion made/second Peter/Roberta to accept the minutes. Carried.

Accept Treasurer Report – Marina is now in the positive. Small library CD is coming due, so will need to find out if Jeanne Majeski or her board handles that. \$100,000 sewer replacement CD is also coming due. Will probably keep the term approximately the same. If there are any changes, Lois will let the Board know. Peter asked about the property tax line item. The auditors need to send us the adjustments to make. They used to do it when they were here in January, but this year, once we get the August taxes, we can contact the auditors to have it done then. Motion made/second Peter/Barb to accept the Treasurer report. Carried.

Citizen input – None.

Hugh Mulliken – Update on County Resource Planning Committee projects – They are currently working on three areas. They are just starting to undertake them. The first is looking at the possibility of allowing family apartments in auxiliary buildings. These would not be for rentals, but for family use only. The second is an idea to ask people with large lots that are being subdivided to have buildings put in more a group, rather than in the center of each new lot, for example. The third idea is to create sort of an urban lot size, which would reduce the minimum size in downtown areas. Hugh will keep is informed as to how these projects are progressing.

Discussion/possible decision on installing emergency warning sirens in the Town of Baileys Harbor – This came up at the Plan Commission meeting and they just wanted to see how interested the Town Board be in doing this. They got some rough numbers. There isn't any real system currently in Baileys Harbor. We don't have cable TV. The only other option is a weather alert radio. Ken Uhlhorn of the Plan Commission is doing some more research into it. Barb and Bob don't feel we need it. There currently is a siren on top of the fire department, so we could possibly upgrade that. It would be activated via the County dispatch center. There's a possibility we could look at installing them on existing towers. The City of Sturgeon Bay has a siren system. Carol Williams feels the Town and possibly the whole north end of the county should have some sort of system. Kari Anderson serves on the County Emergency Services Committee and will bring up the possibility of a county wide system at the next meeting. There are some other options, such as Dane County's reverse 911 system. Clerk will tell Ken Uhlhorn to keep looking into it.

Kari Anderson – County Board report – Kari delivered the County Board report. Some items of note: roundabouts are being talked about in Sturgeon Bay. A new senior center is going to be built for around \$4 million.

Consider writing a letter to Door County regarding beach renovation at Ridges Park County Beach – Bob has been getting feedback from people in Town that they'd like to have that beach bigger. He asked one of the County Supervisors if there was any way to increase the size while they are doing the beach renovations. The supervisor stated the best way to do it would be to write a letter to the County requesting they consider this. There was already some talk about expanding the parking lot. George Pinney will be working with the Ridges Sanctuary on that. Motion made/second Jim/Bob to write a letter to George Pinney and the Door County Parks Committee asking them to consider expanding the beach and parking lot areas. Carried.

Discuss/decide Ward Street project pay request – The project is complete. There were a couple of changes, detailed in a report from Steve Parent. Martell knocked \$1,500 off the total, due to some quality control issues. Motion made/second Peter/Barb to authorize payment to Harbor Construction with the recommended change from the engineer. Carried.

Discuss/decide possible amendments to Resolution #04-2006, a Town Constable resolution – After Mark had retired from the Door County Sherriff's Department, he changed his certification issues to the Town of Baileys Harbor, while still working with the County to maintain his certification. That has all been approved by the state. This amendment would fill in the gaps on a couple of his enforcement issues. There is just a very small addition to the resolution. Randy Nesbitt felt the citation section needed to be more specific. This came to light because there was a question in the county district attorney's eyes as to whether or not he should be prosecuting citations that Mark writes. Randy is working with the DA on that and feels that this addition should resolve some of the issues. Motion made/second Peter/Bob to adopt #04-2010 which amends resolution #04-2006, a Town Constable resolution. Carried.

Review and possibly amend ordinance #87-2, an ordinance restricting hours for use of town parks – Currently, the ordinance reads that between 10PM and 6AM, no one should be on any Town parks or property. One of the problems is that the penalty is only a \$25 forfeiture, plus court costs. It would be about \$160. Jim was wondering if we should raise the forfeiture and if we should take a closer look at the hours. Currently the Bues Point Boat Launch gate is in conflict as it opens at 5AM and closes at 11PM. The ordinance just needs a little updating. People are launching at the Marina very early in the morning, plus they store their boat trailers at the Rec. Park for long term parking, and people are always using the Wi-Fi internet access in the Town Hall parking lot. Bob feels it's something that we should think about and have another meeting to go over it. One of the issues that Jim had was a bachelor party late at night by the Bues Point Boat Launch. The ordinance should at least have some teeth. Mark Merrill feels the cemetery could be a spot that only from dawn to dusk. We may have to have different times for different locations. Bob suggested the Parks Committee talk about it at one of their

meetings. One concern Peter had was that the current ordinance states we can lock someone up if they don't pay the fine. We should check with the Town's attorney on the legalities of that. This will be talked about in more detail at a later meeting.

Discuss/decide architectural contract for planning new maintenance building &
Discuss/decide architectural contract for planning repairs to west side of Town Hall – Dimension IV was here last week to talk to us about the maintenance building. Jim talked to them about the repairs to the Town Hall stairway as well. Their services include engineer, mechanical drawings, submissions, permits, bidding, etc. The maintenance building would be \$28,440. Clerk questioned if this should be going out for bids as well, since it's over \$25,000. The contract for the Town Hall would be \$3,444. Clerk will check with the attorney in the morning on the bidding question. We will have more meetings with the architects in the future. Motion made/second Barb/Bob to accept the two contracts on the condition that the maintenance building contract doesn't have to go out for bids. Carried. Motion made/second Peter/Barb to approve the Town Hall contract if the maintenance building contract needs to go out for bids. Carried.

Discuss/decide estimate for fixing cupola on Town Hall – We had talked about this a couple of years ago. It's starting to look pretty worn. Eric Peil has a lift to get up there and came up with a bid of \$5,088. Barb looked at the budget and feels we'd be okay. This does go over the \$5,000 rule that requires a class 1 notice. Clerk will publish a request for quotes in the Door County Advocate and we'll make an official decision after that.

Set dates for Smart Growth meetings – We had some meetings scheduled, but there were some unexpected schedule conflicts. There are nine chapters to the plan. All will be reviewed, but some could be combined into one meeting. They can be joint Plan Commission/Town Board meetings. Peter is a little concerned about the review process. Jim suggested having a methodology meeting first. We will have to make sure every chapter is read by all parties. Peter also has some concerns about how to interpret this addendum vs. the original plan. Clerk suggested having Jeff Sanders here at the first meeting. There is only one person that would have a conflict on August 18. The first topic on the agenda will be to discuss the methodology for the review process. We will also review one or two of the smaller chapters. Meeting will be August 18 at 6:00PM.

Bob Janda – Discussion/possible decision on installing a walkway by Bluff Road – Bob wasn't present, but he was one of the people that came to the Board about this last year. Steve Parent supplied some basic information in his engineer's report. Steve is looking for whether or not he should continue with the preparation of budgetary costs. It's feasible there could be something along the south side. General consensus of the Board was the process should continue and Steve should continue working on it. Clerk will let Steve know. He should also get prices for some kind of lighting, because the closest street light is at the corner of Bluff and Guy Street.

Chairman/Sewer report – Harley-Davidson's 2010 literature includes some photos that were taken on CTH F by Beantown Campground and another on Cana Island Road.

Bob – Roads – Harbor will be redoing some of the lawns. When Ward Street was done, there was some blacktop left over, so they took it down to Chapel Lane to fill in some holes. Next year Chapel Lane should really be entirely reconstructed, along with Frogtown Road. Lois stated that we will have to decide if we need to pull some money out of our undesignated fund or take out a short term loan to cover some of the expenditures incurred this year. Major loans will all be done next year. We'll probably have to have a loan out on the maintenance building.

Barb – Town Hall/Cemetery/Historical Society/Parks – None.

Peter – Plan Commission – None.

Roberta – BHCA continued the discussion on 4th of July. Jim stated at some point he wants to have the BHCA and the Athlete Club come to a meeting to go over who's doing what and who gets what amount of money. Lois mentioned that the farmer's market/concert in the park on Saturday didn't have any signs. Roberta stated they have purchased a sandwich board. Doug received a complaint about the lack of publicity as well. Barb asked if we have received the donation money for the fireworks yet. We have not.

Payment of bills – Jim asked about the check to the DNR. It's something from years ago that was collected on the tax roll, but never sent to the DNR. We get the same amount back from the DNR. They have to receive it and issue a check back to us. It won't hit the expense accounts. Motion made/second Jim/Bob to pay all bills. Carried.

Motion made/second Bob/Barb to adjourn at 8:40PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith
Town Clerk