

## Town Board Meeting January 10, 2011

James Parent called the regular monthly Town Board meeting to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Robert Schultz, Barbara Anschutz, Peter Jacobs, Douglas Smith, Lois Pluff and 12 visitors. Roberta Thelen was absent.

Clerk verified posting. Motion made/second Peter/Barb to accept the agenda. Carried.

Accept minutes – Motion made/second Peter/Bob to accept the minutes. Carried.

Accept Treasurer Report – End of year report shows Marina fund over by about \$3,000. Lois asked the Board if they'd rather show the overage, or if she should transfer \$5,000 from the General fund. Motion made/second Jim/Barb to transfer \$5,000 from the General fund to the Marina fund. Carried. Lois then went over the year end budget changes to bring various accounts to a positive. There will be about \$100,000 left. \$44,000 will be designated for fire truck replacement and \$7,000 for the Town Hall. Motion made/second Peter/Bob to approve recommended budgetary changes as described on green sheet. Carried. Auditors will be here January 24<sup>th</sup> through 26<sup>th</sup>. Motion made/second Peter/Barb to accept the Treasurer's report. Carried.

Citizen input – None.

Discuss/decide repairs to west stairway on Town Hall – Dan Roarty was present to go over the proposed plan. The stairway to the lower level has to remain intact for Fire Dept. access. They would be salvaging stone from the existing stair and putting on the side of the new upper stair. It would more resemble the original stair prior to the library addition. This would also help correct the current storm water issues and direct the water away from the building, rather than towards. The next step is to put the project out for bids. Bids would be opened February 17. Work could start in the spring. The job would probably take around 3 weeks. The state historical society will also be contacted to review the plan. Motion made/second Jim/Bob to instruct Dimension IV to put the project out for bids. Carried.

Discuss/decide adoption of Baileys Harbor Bicycle Plan – Dave Hansell and Carol Schmidt were present and explained the process they went through to arrive at the draft document. They looked very closely at side roads for safer routes through Town and for connections to other towns. If things are specifically mentioned in the plan, it makes it much easier to get grant funding for improvements in the future. None of the items in the plan are mandatory, as it's not an ordinance or resolution. As for communication of safe routes, it is expected that the County would be working to create some type of map or brochure detailing safer routes. Peter is concerned about the ideas for Highway 57, particularly the shared lane designation through downtown. Some of the short term goals would be installing racks at various locations, plus informational signage that could potentially use existing kiosks. One suggestion was remove polices 1-3 through 1-6 on

page 19. Peter will meet with the Bike Path Steering Committee to go through the document in a little more detail.

Kari Anderson – County Board Report – Kari delivered the report.

Discuss/decide the following items from the Door County Resource Planning Committee: Petition for Zoning Text Amendment to create a new Single Family Residential – 10,000 Zoning District – This would allow for smaller, more affordable lots. It has to be on municipal sewer. It creates the zoning district, but does not automatically change any zoning.

Petition for Zoning Text Amendment to establish/allow secondary dwelling units in conjunction with a single-family residence – This amendment would allow for the creation of a secondary living unit to larger than 749 sq. feet. If being rented, the minimum rental term would be 30 days.

Petition for Zoning Text Amendment to amend Chapter 6 of the Door County Zoning Ordinance to make Conservation Subdivision more attractive – This amendment would get rid of the conditional use permit for conservation subdivisions and make it an over-the-counter permit.

Motion made/second Peter/Barb to send a favorable letter for all three amendments to the RPC. Carried. Clerk will send letter.

Discuss/decide letter to Door County Resource Planning Committee regarding meeting start times – RPC meetings were recently changed to the middle of the afternoon on a weekday. Jim was wondering if the Board felt a letter should be written asking them to return to evening meetings. Motion made/second Barb/Bob to write a letter requesting the RPC return to an evening meeting schedule. Carried.

Discuss/decide resolution #01-2011, a Resolution for a Referendum Question on the April 5, 2011 ballot – The attorney made some minor adjustments to the verbiage. The question shall read: “Shall the Town of Baileys Harbor amend the Town Core designation in its Smart Growth Comprehensive Plan by extending the existing Town Core south to CTH E, west of S.T.H. 57 only, to include an area within 900 feet westerly of, and parallel to, the centerline of S.T.H. 57?” Motion made/second to adopt resolution #01-2011. Carried, with Jim Parent abstaining.

Discuss/decide next steps for voter notification in regards to referendum – A mailing could be done giving a history and have sort of an “FAQ” about the topic. The annual mailing will be going out prior to the election as well, so it could be included in that. It would have to be a factual, concise document and include a map. It should be neutral and not leading in any way. The Board will take some time to think about it and we’ll meet again in the future to discuss it at length.

Discuss/decide replacement of carpeting in Town Hall lower level – Barb got quotes and samples from Carpet One and Nor Door Floor. The Board reviewed the samples and quotes and decided on a color. Carpet One would also spray an anti-microbial substance on the floor. Barb will find out if Nor Door could do that as well. The new carpet won't be installed until the stairway project is complete. Motion made/second Bob/Peter to go with Nor Door Floor's proposal on 28 oz weight, "Jungle Brush" color carpeting and ask him to put the anti-microbial spray on as well. Carried.

Set date to review Implementation Chapter of 2005 Comprehensive Plan – Peter created a color-coded document to aid in the review of this chapter. The Plan Commission has gone over it and all changes are highlighted. The Town Board should now review the chapter to look for changes and get together to talk about it. Meeting is tentatively set for Wednesday, January 19 at 6PM. Peter will verify the date with Doug at the beginning of next week.

Committee reports – Chairman/Sewer report – Merrill Runquist's business items are being auctioned, so the maintenance employees are going to attend to see if there's anything they need.

Bob – Roads – He has a list of items to be done this year that the Board will have to go through at some point in the future. Signs are slowly being replaced to be in compliance with new laws.

Barb – Town Hall/Cemetery/Historical/Parks – None.

Peter – Plan Commission – None.

Payment of bills – Motion made/second Jim/Barb to pay all bills.

Motion made/second Bob/Peter to adjourn at 8:52PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk