

## Town Board Meeting July 19, 2010

James Parent called the regular monthly Town Board meeting to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Robert Schultz, Barbara Anschutz, Peter Jacobs, Roberta Thelen, Douglas Smith, Lois Pluff and 9 visitors.

Clerk verified posting. Item #10 will be removed from the agenda. Motion made/second Peter/Roberta to accept the agenda with the deletion of item #10. Carried.

Accept minutes – Motion made/second Barb/Peter to accept the minutes as presented. Carried.

Accept Treasurer Report – Lois brought forward the fund balance for the storm sewers. It was money we had been previously saving. Second half of taxes will arrive in August. Otherwise, everything is okay. The fish grinder for the Marina will come out of new equipment. Motion made/second Barb/Bob to accept the Treasurer's Report as presented. Carried.

Citizen input – None.

Discuss/decide purchase of new brush truck for Fire Department – Chief Brian Zak was present to talk about this item. This will replace the 1977 model. They are confident they've come to a decision as to the chassis and equipment. They're going with a Ford 350 engine/chassis, which will come to about \$30,539.00. The back end will be custom made, similar to what Jacksonport has. It will be able to have more compartments for equipment. There will also be a foam system. The whole thing as a package totals \$103,693.00. There are two more options that the Fire Dept. hasn't decided on yet. The total cost will be between \$107,207.00 and \$108,422.00. They are planning on keeping the current brush, stripping the pump system off, and keeping it as a pickup truck to pull the 6-wheeler. It would also be used for picking up equipment at a fire scene. There will probably be more money needed when the pump is taken off to do some body work. The body of bed will probably be rusted through. The delivery of the chassis is about 60 days and they will need the money up front. The finished product will take about 150 to 180 days. The newest truck we have right now is paid in full. Lois explained that prior to this year, we were paying the loan, plus putting \$25,000 away for a new truck. There is currently \$75,000 in the designated fund with another \$75,000 in this year's budget, so we have enough to pay outright. In 5 years, engine #4 will need to be replaced, which could possibly cost anywhere from \$350,000 to \$500,000. Motion made/second Peter/Roberta to approve up to \$110,000 for the purchase of a new brush truck. Carried.

Review bids and award contract for Ward Street upgrades – Jim Parent abstained from discussion and decision of this topic. Steve Parent of Baudhuin, Inc. was present to give the information. He had presented a cost estimate of approximately \$19,400, of which the Town would be responsible for about \$16,000. It was noticed in the Advocate. Steve sent plans out to 7 different contractors. Harbor Construction came in as the lowest bidder at a little over \$20,000.00. If the blacktop is taken out and bought for the County,

there would be some savings. The total cost would then be \$18,974.50, which is a little bit under the estimate. Steve's recommendation is to enter into separate contracts with Harbor Construction for \$13,934.50 and the Door County Highway Department for \$5,040.00. The Highway Department will also have to credit us for a bit of blacktop the issues at the intersection of Bluff and Ward. As for starting and ending date, Harbor can be in there next week. Completion dates are dependent on the County. The scope of the project really won't hinder any traffic on the road. Motion made/second Peter/Barb to award the contract to Harbor Construction except for the asphalt, which will be awarded to the Door County Highway Department, based on the recommendation of the engineer. Carried, with Jim Parent abstaining.

Review and adopt Bulkhead Line Ordinance for Anclam Beach – Steve explained that whenever grading or cleanup wanted to be done on the beach, a one time permit was required. Because the Town had applied so many times, the DNR issued a one time five year permit. Steve is concerned that they may not renew that as a five year. An option is to establish a bulkhead line, which is a line that is very close the water that will define the beach itself. The Town enters into an agreement with the State of Wisconsin in which we “lease” that portion of the beach so we can do maintenance functions. There is a \$300 execution fee of the lease and then \$100 per year, payable to the State. From that point forward, we'd be able to maintain the beach and add sand, without getting permits. The sand has to meet the specs the DNR puts forward. The grading can only happen if it's bringing back the coarser sand. Based on the plan John Meredith created, if approved, we can add sand as needed, but we wouldn't be able to go in with a grader and moving sand around. If we don't have the bulkhead ordinance, John Meredith's plan will not even be reviewed by the DNR. The beach to the south could not be included. The two properties to the north can be added, but they have to submit to the same requirements as the Town. Right now, the public is using the private property to the north. The goal would be to have the property owners agree that the public has at least some right of access. Steve is suggesting having a joint Town Board/Parks Committee meeting and invite the two property owners to the north and have John Meredith, a DNR rep. and Steve present. We'll come up with a day and time and see if that will fit in with Carrie Webb's schedule.

Discuss/decide change order and final pay request for County Road F project – This change order is for the additional work performed by Harbor Construction. There were about 5 different items that were considered extras, the total coming to \$12,942.68, bringing the total project cost to \$223,716.11. Steve is looking for approval of the change order and approval of final payment, including retainage. Motion made/second Jim/Bob to approve the extras of \$12,942.68 and make final payment of same amount. Carried. Steve talked with the County and feels they're fair on Guy Street. As for County F, the town is only paying for 5 feet out of the 8 feet of parking lanes, which is also a good deal. He also looked into whether or not other communities are not getting charged for parking lanes. All other communities do get charged. Portside cracked a piece of sidewalk when they were doing a remodel/addition on a house, so they will have to pay for that.

Kari Anderson – County Board Report – Item removed from agenda.

Discussion/possible decision on existing resolution stating School Park is to remain a green space and/or park area – This came up at the June Parks Committee meeting. Someone had requested that a bocce ball court and horseshoe ring be installed. Resolution 1-96 states that School Park should remain as a green space and/or future use as a park area. Barb is wondering if we should clarify that a bit more. Bob mentioned that Dale Williams' intent was to keep it a green space. Barb likes it being a nice quiet place to sit. Barb just wanted to see what the Board thought at this time. Roberta also likes how it is right now. Bob feels it should stay green. Benches would be fine. Jim's concern is as soon as you put activities up there, you need to think about where cars are going to park. Peter doesn't feel adding things up there is in conflict with the resolution, but the concerns brought up are legitimate. The general consensus of the Town Board was to keep the park as a green space at this time. Bocce ball, horseshoes, etc. would be more appropriate at the Rec. Park. Barb will relay that to the Parks Committee.

Discussion/possible decision on municipal composting site – This also came up at the last Parks Committee. People were asking if there's a place to bring their grass clippings and tree branches, etc. It could possibly be located at the old dump area. Barb did a bit of research and found some information on yard waste composting. There is a spot that the maintenance employees use for things of that nature. The only thing at the dump that people can't take are the good woodchips that the Town purchases in spring. If we're going to have something formal, now would be the time to do it since we have the space. The people making the request were just looking for a place to bring their stuff. Bob mentioned that if we opened it up, we'd have to have the Fire Department clean it up a bit because they practice with cars there. We could also limit it to certain times per week. Sturgeon Bay monitors theirs and it's used a lot. Barb will call the City and see how they do it. Peter suggested working with some other municipalities so we can get some bigger quantities. Barb will look into it more.

Discussion/possible decision on people using park trash cans for personal garbage – Doug witnessed someone stuff one of the cans by the Town Hall full of cardboard. People have been dumping all sorts of stuff by Anclam. When Doug witnessed the people dumping cardboard, he got their plate. Mark Merrill looked it up, but we really can't do anything because there is no ordinance. Peter suggested having an ordinance with a \$300 fine. Bob mentioned the wayside north of Jacksonport always used to be full of garbage, so the state just shut it down. He suggested using some verbiage like what the County uses at their parks, such as "no home generated waste." He also stated that even though it's a hassle, it's better than being thrown in a ditch. Doug will talk to Randy and have him draft an ordinance.

Discuss/decide Task Order #2 from Community Planning & Consulting LLC for additional meetings during the Comprehensive Plan update process – This is just a document that Jeff wanted in place for things that are done by him over and above the already signed contract. It doesn't add any cost at this time, it just explains how much

would be charged if he's called in for extras. Motion made/second Barb/Robert to approve Task Order #2 from Community Planning and Consulting. Carried.

Committee reports – Chairman – Jim met with Carrie Webb on Lakeview Drive and will get a letter to Mr. Fass indicating that she felt that, while it would be permissible via permit to dig a trench, the elevations aren't such that it would do anything. Plus, the first storm would wash everything back against the trench and the issue would come right back. Even with all the rain, there wasn't that much water.

Sewer Committee – None.

Bob – Roads – When the blacktop is here for Ward Street, they will go on Chapel Lane and put a patch in. We'll have to think about re-doing that road in the future. School Alley was trimmed out and looks very nice. Pedestrian sign on Frogtown Road is up.

Barb – Town Hall – Barb met with Dimension 4 about the staircase on the west side. They are going to give us a proposal for bidding it and recommendations for what can be done without losing our historic registration. The thought was to fill in the lower stairs and go up from there. Stone and iron could be used and should be okay with the National Register. There is an iron bacteria problem in the well, so on July 30, Harbor Plumbing will be chlorinating the well. The building will be closed the afternoon of July 30 and all day July 31. Roberta asked about the concerts in the park. The building will be locked up, so bathrooms will not be available. There will be a sign put up directing people to the Marina restrooms.

Historical Society – There was a meeting on July 14, which was an oral history of the Nelson Shopping Center. They also honored Mary Ann Johnson with a plaque, for all of her past help and research. It was a very good turnout and a great meeting.

Peter – Plan Commission – The Commission talked about towers under 75 feet. There are starting to be a lot of them built and they don't require a permit of any kind. It would probably be a good time to look at the issue. They also talked about coming up with a plan for buying future public property. Ken Uhlhorn talked about trying to get some kind of warning system in town for weather emergencies. The Chair of the County RPC told Peter that he'd like to come in next month to talk with the Board. Jeff Sanders is working on first drafts of the chapters. Drafts will be on the website.

Roberta – BHCA – They had a really long meeting after the 4<sup>th</sup> of July. They're now planning for Autumn Fest. They would like to go ahead with the farmer's market idea through August, limiting it to food items. No trucks, just folding tables and things of that nature. It would be on the north side of the front lawn. Barb mentioned she found out they raised \$9,090.00 for fireworks. That's about \$1,000 higher than last year. Roberta said the numbers seemed comparable to last year.

Payment of bills – Motion made/second Barb/Peter to pay all bills. Carried.

Motion made/second Barb/Bob to adjourn at 8:31PM. Carried.

These minutes are subject to correction at the next regular monthly Town Board meeting.

Douglas Smith  
Town Clerk