

Town Board Meeting March 9, 2009

James Parent called the regular monthly meeting of the Baileys Harbor Town Board to order at 7:00PM in the meeting room at the Town Hall. Present were James Parent, Robert Schultz, Dale Williams, Barbara Anschutz, Dale Williams, Douglas Smith, Lois Pluff and 11 visitors.

Clerk verified posting. Motion made/second Peter/Dale to accept the agenda. Carried.

Accept minutes – Motion made/second Barb/Peter to accept the minutes. Carried.

Accept Treasurer Report – We received the tax payments for January and February. Lois transferred some money from the Baylake Bank money market to Associated to make sure we are getting the maximum FDIC coverage. Motion made/second Dale/Peter to accept the report. Carried.

Citizen input – None.

Paul Denis – Approve annual audit reports – Paul explained the reports and the management letter. We are in an excellent financial position. Debt load will drop significantly in 2010. Jim asked if there are any issues with having too little debt. Paul explained that most governments try to keep their debt level and expenditures at a level amount. It's important to look at the comprehensive plan and look at the projects that are in there. There is a balance of \$560,000 in the undesignated fund. That includes everything in the money markets. For example, the cost of the land that was purchased last year came out of that fund. In general, the Town is in excellent shape. Motion made/second Dale/Peter to accept the audit report as presented. Carried.

Ann Miller – Presentation and possible decision on Scenic Byways program – Ann is representing Liberty Grove and Jacksonport. In order to be in the program, they need a minimum 30 mile stretch. This would be initially at the state level, but depending on how we quality, it could become federal. It would allow more promotion. They are applying for it in terms of scenic beauty. Everything is assessed on a mile-by-mile basis. You have an assessment team; one person does documentation, one person takes photos and one does the mapping. The only other scenic byway in the state is the Great River Road that goes along the Mississippi River. They have received a lot of grant money by joining the program. Most of the grants are 80/20 reimbursable. Money could be used for bike paths, scenic overlooks, etc. Ann is trying to get it done sooner than later because summer is coming soon and everyone gets busy. Jacksonport hasn't done a resolution yet, but did make a motion to go forward. Same with Liberty Grove. Jim asked if Ann has talked to any municipalities that in the program already. No, she has not. What Jim would like to see is what the potential negatives could be. New off premise signs wouldn't be allowed, but on premise signs would be. Jim doesn't want to see it turn into a problem for property owners. Ann's hope for Liberty Grove is for people to keep their property neater and tidier. The DOT pays for the signs to be installed. We don't have to have a resolution at this point, but if the Town thinks they

want to go forward, Ann will start organizing things. We're willing to proceed and discuss this and we'll try to let Ann know as soon as possible when a decision is made.

Bryan Nelson – Tourism Zone Commission report – It's been business as usual. They are starting to crack down on enforcement. There a couple of properties that have never been permitted but they know they're renting. There are also properties that are permitted but have never submitted a report. They have retained a private investigator in Green Bay. At the last meeting, they authorized their attorney to begin proceedings on three properties. Bryan also presented a report containing occupancy rates and statistics.

Consider amendment/adoption of liquor license ordinance – Revised ordinance that Randy Nesbitt was presented. The one thing that Jim sees that may need changing pertains to requirements of establishments that get new licenses. He was thinking we want to exempt the facilities that have existing licenses. Dale agrees and feels there should be a paragraph defining those. Bob brought up the 300 seat section regarding the requirement to have most of the seats in one building and feels we should be a little more flexible on that. Jim feels that shouldn't really qualify as a 300 seat restaurant, if the seats are scattered throughout different buildings. We'll hold off on approving this until we can talk to Randy to make the changes for existing establishments.

Mike Meulemans – BHCA update – Presented a sheet breaking down what was spent last year and what they've budgeted for this year. Kiosk at Anclam Park has been completed. Brochure goes to press this week and should be out by April 1st. They purchased 16 flags with the Town logo to go up along the highway this spring. Last year expenses for the 4th of July were at \$42,873.07. The money that was raised to cover it was \$41,922, so there was about a \$1,000 loss. For the year, the Association ran at -\$6,785. Jim and Dale would like to see a budget showing the funds received and where the expenditures were and where they're at dollars and cents wise. Basically a report showing what was given and where it's at now. Mike will have it for the next meeting.

Discuss/decide issuance of room tax dollars to BHCA – Back in January of 2008, we had said 50% of a share, but everyone had \$25,000 in mind. Lois would like to have a new motion saying it was \$25,000. Motion made/second Dale/Peter to give \$25,000 of the 2008 Room Tax money with the Baileys Harbor Community Association. Carried. We'll be revisiting this again next year as to what's the right amount. They do need some of the funds issued now to cover a few expenses, such as the pre-purchase of fireworks. Motion made/second Peter/Dale to issue \$12,500 to the BHCA with the remainder to following, pending an approved budget. Carried.

Discuss/decide estimates from Lake & Pond Solutions for maintenance at Marina and at Kangaroo Lake – Same company that does it every year and the amounts are roughly the same. It is a budgeted expense. For the Kangaroo Lake maintenance, the Kangaroo Lake Association works with Lake & Pond Solutions. The Marina is just standard yearly maintenance. Motion made/second Barb/Bob to approve the estimates from Lake & Pond Solutions. Carried.

Discuss/decide repairs to tractor – Gear was busted in the transmission and it will cost about \$1,400. There are also some steering problems. It will also be getting a new battery. Part of the problems is some of the sidewalks aren't even, so they keep hitting them with the machine when they're snow blowing. Motion made/second Dale/Bob to approve repairs for the tractor. Carried.

Committee reports – Chairman – Egg Harbor Waste Water plant is getting rid of their sludge dryer. They don't want any money for it; they just want to get rid of it. If we want it, we could have it, but we'd have to pay for removal. There's a wall that would have to be taken apart. They just need to know if we're interested. We are, but Don will get some more information and we'll make a formal decision on it at a future meeting.

Barb – Town Hall/Cemetery/Parks – We need to start thinking about the cemetery property and how to prevent the water buildup in the spring. She ordered a cleaning/painting kit from a company in Pennsylvania to try to fix the McArdle plaque.

Bob – Roads – Bob asked where the money from the parking lanes was coming from. We budgeted for it last year. The approach for Mill St. has to be done now. We just need to make sure everything is done that needs to get done so we're not ripping up the road again in 2 or 3 years. Jim will call our engineer and make sure everyone is on the same page. The cost of Bluff Road up to the Oaks will be shared by the County and we'll need to decide at a future date how far down we should go. There are also some spots out on Harbor Lane that really need work. It fills up with water.

Special meeting was scheduled for March 23rd.

Payment of bills – Motion made/second Dale/Bob to pay all bills. Carried.

Motion made/second Barb/Peter to adjourn at 8:35PM. Carried.

These minutes are subject to correction at the next regular monthly Parks Committee meeting.

Douglas Smith
Town Clerk